

## JOB OPPORTUNITY

Dhaka Electric Supply Company (DESCO) Limited entrusted with the responsibilities of operation, maintenance & development of the power system network and distribution of electricity within most of the areas of Dhaka North City Corporation (DNCC) and part of Tongi area. DESCO is seeking a suitable candidate for construction of its 12 (twelve) storied head office building with 6 (six) basement at Nikunja-2, Dhaka. DESCO invites application from eligible candidate for appointment in the following post on temporary basis.

Sl. No.	Name & No. of the Posts	Required Educational Qualification & Experience	Job Responsibility
1.	<b>Project Management Engineer (01)</b>	<ul style="list-style-type: none"> <li>He/she should have minimum Bachelor Degree in Civil Engineering from reputed public Engineering university/Institute.</li> <li>He/she should have at least 15 (Fifteen) Years of working experience in the related field of building construction, that is; construction of high rise building with at least 2 basements under any Government/Semi-government/private agency.</li> <li>He/she should have adequate knowledge about PPA-2006 and PPR-2008.</li> <li>He/she should have adequate knowledge about quality and costing of building construction materials, fittings and fixtures.</li> <li>Candidate should be efficient, dynamic and energetic.</li> <li>Candidate should have excellent communication skills in Bangla and English and shall be capable of working under and managing the challenging situations.</li> <li>Candidate should have initiative with participatory leadership ability.</li> <li>Candidate should have knowledge of Auto CAD and other related software.</li> </ul>	<ul style="list-style-type: none"> <li>Providing full time supervision of construction activities at the site; maintain liaison among the contractor, consultant and owner.</li> <li>To ensure execution of approved civil and electro-mechanical works.</li> <li>Technical guidance to project contractor(s) and project Consultant(s).</li> <li>To ensure high quality of materials and materials performance related to construction work, coordinate for samples of materials and works to be tested.</li> <li>Coordinate all services to be rendered by the consultants and contractors at each stage of work to ensure proper execution of works.</li> <li>Ensure adherence to safety and security rules and procedures for working personnel, machinery and property during execution of works.</li> <li>Participate in the evaluation process to appoint contractor &amp; sub-contractor.</li> <li>Review and recommend works schedules and performance of contractors engaged for execution of civil and electrical-mechanical works.</li> <li>Certification of bills submitted by the contractors.</li> <li>Prepare work plan and monitor the progress to complete in stipulated time.</li> <li>Prepare and submit progress reports to Project Director to ensure continuous review with him on progress and quality of work of the site.</li> <li>Carryout any other duties time to time as directed by the Management/Project Director necessary for smooth construction process.</li> </ul>

**General Conditions:**

- i) Age limit is between 45 (forty five) and 55 (fifty five) years as on 15/07/2018, but this limit may be relaxed for exceptionally deserving candidate.
- ii) Incorrect/incomplete applications and applications received after deadline will not be entertained and liable for rejection.
- iii) Candidates in service will be required to apply through proper channel.
- iv) Number of vacant post mentioned above may vary as per discretion of DESCO management.
- v) Only short-listed candidates will be called for test/interview.
- vi) The appointing authority reserves the right to accept or reject any/all application(s).

**Remuneration/Compensation Package:**

Salary is negotiable & other admissible benefits against the said vacant posts will be provided as per company policy

**Application Procedure:**

- (i) Interested eligible candidates may apply along with complete CV, 3 (three) passport size recent photographs, attested copies of all educational and experience certificates, National Identity card, Professional membership certificate(s).
- (ii) Applications are to be submitted in closed envelope to reach the **Deputy General Manager (HRM), Dhaka Electric Supply Company Ltd. (DESCO) at House # 22/B, Faruk Sarani, Nikunja-2, Khilkhet, Dhaka-1229, Bangladesh** on or before 15/07/2018 within the office hour. Please mention the name of post on top left side of the envelope.

Date: June 25, 2018  
Memo No. DESCO/HQ/ADMIN-A(7)/R-7/2018/1248

**(Md. Mamunor Rashid)**  
Deputy General Manager (HRM), CC