



### Dhaka Electric Supply Company Ltd. (DESCO)

House # 22/B, Faruque Sarani, Nikunja # 2, Dhaka-1229, Bangladesh  
Tel. No: +88 02 8900110-11, 8900820-23, Fax No. +88 02 8900100  
E-mail: [pit@desco.org.bd](mailto:pit@desco.org.bd), Web: [www.desco.org.bd](http://www.desco.org.bd)

### Invitation for Tender

1	Ministry/Division	Power Division, Ministry of Power, Energy & Mineral Resources
2	Agency	Dhaka Electric Supply Company Limited (DESCO)
2	Procuring Entity Name	Procurement, Inspection & Testing Division, DESCO
3	Procuring Entity District	Dhaka
4	Invitation for	<b>Engagement of Cleaning Service Provider at different offices and Sales &amp; Distribution divisions of DESCO</b>
5	Tender No.	<b>17/2021</b>
6	Invitation Ref No.	27.24.0000.021.07.017.21.1325
7	Date	04/10/2021

<b>KEY INFORMATION</b>		
8	Procurement Method	Open Tendering Method (One Stage Two Envelope)

<b>FUNDING INFORMATION</b>		
9	Budget and Source of Funds	DESCO's own fund

<b>PARTICULAR INFORMATION</b>				
10	Tender Name	<b>Engagement of Cleaning Service Provider at different offices and Sales &amp; Distribution divisions of DESCO</b>		
11	Tender Selling Date, Closing & Opening Date and Time	<b>Last Selling Date</b>	<b>Closing Date &amp; Time</b>	<b>Opening Date &amp; Time</b>
		<b>November 01, 2021 5.00 PM</b>	<b>November 02, 2021 12.00 Noon</b>	<b>November 02, 2021 12.30 PM</b>
12	Name & Address of the office for selling Tender Document, receiving & opening tender	<b>Selling</b>	<b>Receiving</b>	<b>Opening</b>
		<b>Office of Deputy General Manager (Accounts), DESCO House # 22/B (6<sup>th</sup> floor), Faruque Sarani, Nikunja#2, Dhaka-1229.</b>	<b>Office of the Superintending Engineer (P,I&amp;T), DESCO Address: Plot # 22/B, Faruk Sarani, Nikunja # 2, Dhaka-1229, Bangladesh.</b>	<b>Office of the Superintending Engineer (P,I&amp;T), DESCO House # 22/B (1<sup>st</sup> floor), Faruque Sarani, Nikunja#2, Dhaka-1229, Bangladesh.</b>

<b>INFORMATION FOR TENDERER</b>		
13	Eligibility of Tenderer	No. of lots under this tender is: <b>01 (One)</b> . All qualification criteria have been mentioned in Section 2: Tender Data Sheet of the Tender Document.
14	Description of Goods & related Service	The Employer will engage cleaners at different offices and Sales & Distribution divisions of DESCO ( <b>Inspector: 01 person, Cleaner: 68 persons</b> ). Details are described in Section 6: Activity Schedule and Section 7: Performance Specifications.
15	Price of Tender Document	<b>BDT 4,000/- (Four Thousand Taka) only</b> payable in the form of Pay Order/Bank draft from any scheduled bank in Bangladesh in favor of 'Dhaka Electric Supply Company Limited'.
16	Tender Security Amount	The amount of the Tender Security shall be: <b>Tk. 8,00,000.00 (Eight lakh taka) only</b> ; The Tender Security shall be payable in the form of Bank Guarantee/Bank Draft/ Pay Order in favour of <b>Dhaka Electric Supply Company Limited</b> .

<b>PROCURING ENTITY DETAILS</b>		
17	Name of Official inviting the Tender	Engr. Mohammad Kamruzzaman
18	Designation of Official inviting the Tender	Superintending Engineer (Procurement, Inspection & Testing)
19	Contact details of Official inviting the Tender	Interested firms may obtain further information from the office of the under signed during normal office hours ( <b>09:00 AM to 05:00 PM</b> ). <b>Office of the SE (Procurement, Inspection &amp; Testing), DESCO.</b> Address: 22/B (1 <sup>st</sup> floor), Faruque Sarani, Nikunja # 02, Khilkhet, Dhaka-1229. E-mail: <a href="mailto:pit@desco.org.bd">pit@desco.org.bd</a>
20	The procuring entity reserves the right to accept or reject any/all tender(s) without assigning any reason whatsoever.	

N.B. The Tender Document is published on DESCO's website. Copy of tender document purchase receipt is mandatory during Tender submission.

**Engr. Mohammad Kamruzzaman**  
**Superintending Engineer (P, I &T), DESCO**