



INTEGRATED MANAGEMENT SYSTEM

SYSTEM FORM

TITLE: SITE VISIT

Document No.: SF-D&P-E08A

Revision No.: 01

Effective Date: 20 Sep. 18

Page 1 of 1

SITE VISIT (Development & Meter Workshop Division, Electrical Works)

Name of the Sub Assistant Engineer:..... Name of the S&D:.....

Date of Visit						
File No. (P&D No.)				File No. (D&MW No.)		
Description of Work						
Work Type	<input type="checkbox"/> Development			<input type="checkbox"/> Deposit		
Source Information	For Cable			For RMU		
	Source is from	<input type="checkbox"/> Sub-station <input type="checkbox"/> RMU <input type="checkbox"/> In-out from Existing Cable		Source is from	<input type="checkbox"/> Sub-station <input type="checkbox"/> RMU <input type="checkbox"/> In-out from Existing Cable	
	Source Sub-station/RMU/Existing Cable Name			Source Sub-station/RMU/Existing Cable Name		
	Source Cable voltage level, size & type (Al/Cu)			Source Cable voltage level, size & type (Al/Cu)		
Road Condition (mark on drawing if necessary)	<input type="checkbox"/> Bitumen <input type="checkbox"/> RCC <input type="checkbox"/> CC <input type="checkbox"/> Brick Pavement <input type="checkbox"/> Kacha <input type="checkbox"/> Other					
Is there any visible obstacle above ground for road cutting?						
Road Authority (Mark on drawing if multiple authority exist)						
Estimated Trench length in meter (attach Google map, if necessary)				Estimated Cable Length (Meter)		
Place of Road/Rail Crossing (if any, mark on drawing)						
Number of Section (nos.)						
Estimated Jointing Kits (nos.)				Estimated Termination Kits (nos.)		
Condition of RMU Room						
Dimension of RMU Room	Length (ft)		Width (ft)		Height (ft)	
Condition of RMU Base						
Executable or Not (write Y=yes N=not & S=to be sent back to P&D for correcting design)						
Remarks						

Standard Operating Procedure (SOP)

Execution of Engineering Works