	<b>Standard Operating Procedures</b>	<b>Document No.:</b> SF-D&P-C14
	<b>System Form</b>	<b>Version No.:</b> 01
	<b>Title: Payment Certificate</b>	<b>Effective Date:</b>
		<b>Page</b>

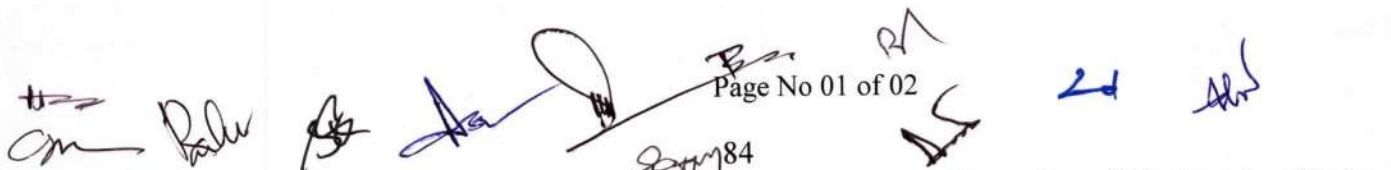
Memo No.:

Date :

### PAYMENT CERTIFICATE

01. Particulars of the officer issuing certificate
  - a. Name :
  - b. Designation :
  - c. Office Address :
  - d. Telephone :
  - e. Fax No. :
  
02. Particulars of the Contractor/Firm
  - a. Name :
  - b. Address :
  - c. Telephone :
  - d. Fax No./e-mail :
  
03. Description of the work
  - a. Name of the work :
  - b. Situation of work :
  
04. In case of Joint venture
  - a. Leading Firm :
  - b. Participation percentage :
  
05. Full particular of the Dept. / Division :  
under which the work has been executed
  
06. Contract value of the work :

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Standard Operating Procedure (SOP)
Execution of Engineering Works

07. Value of work completed

: A : : TK.  
B : : TK.  
C : : TK.

**Grand Total : TK.**

(In Words Tk.:

08. Contract No

:

09. Date of completion

:

10. Time allowed for completion of the work

:

11. Comments about overall performance of the Contractor.

:

Official Seal

**Name of Issuing officer**  
Designation

Memo No.....

Date.....

*Handwritten signatures and initials:*  
cm, Dada, [Signature], RA, AS, 2d, [Signature]