



INTEGRATED MANAGEMENT SYSTEM

SYSTEM FORM

TITLE: DEFECT CORRECTION IN COMPLETED JOB

Document No.: SF-D&P-E13

Revision No.: 01

Effective Date: 20 Sep. 18

Page 1 **of** 1

Date:/20....

Memo No.: DESCO/SE (Project/D&MW)/20.../.....

M/S.....

.....

Sub: Defect Correction in Completed Job

It is to attract your kind attention that, the work of constructing/shifting/installing/laying.....under Job no..... which has been performed by M/S. on...../...../20.... appeared to be unsatisfactory due to..... Hence, you are advised to correct the defect found in its work within...../...../20..... & to inform project division thereon.

By the order of authority,

(Engr.)

Executive Engineer (Project/Development)